



# PLAYFORD AQUATIC CLUB

## OFFICIALS (TIMEKEEPERS/IOT) FOR SWIMMING MEETS At SAALC

### **GUIDELINES**

The following guidelines will apply to **ALL** parents with swimmers attending meets at South Australian Aquatic and Leisure Centre.

***Officials qualified or not are required on pool deck for the duration of the session there will be no change overs,***

***All swimmers are to report to the Team Manager on arrival. If you arrive late for any reason report to the Team Manager before going to warm-up.***

#### **All in Meet & State Prep Meets**

Swim S.A will advise the Club how many Officials (timekeepers/IOT) they need to supply for the event. Depending on the individual swimmer numbers you MAY be required to act in the capacity of an Official on pool deck.

Timekeepers/IOT (usually only one per lane) are used at these meets along with the electronic timing. As many younger swimmers do not hit the touch pads hard enough to record a time the backup time is vital.

At these events, we normally have good swimmer representation, so a timekeeping/IOT roster for participating swimmers' parents, will be drawn up by the official's coordinator.

A Team Manager will be appointed, and they will act as the liaison between Swimming S.A and the Swimmer/Club.

#### **State Championships**

For State Championships, Swimming S.A will advise the Club how many Officials (timekeepers/IOT) they need to supply for the event/session. Depending on the individual swimmer numbers you MAY be required to act in the capacity of an Official on pool deck.

Timekeepers/IOT are required at these meets as well as the electronic timing system.

Team Manager will be appointed they will act as the liaison between Swimming S.A and the Swimmer/Club.

At these events we normally have good swimmer representation, because of the duration of the event and split sessions there are an increased number of roles we, as a Club, are required to fill. All families therefore will be required to assist with timekeeping/IOT or another Officials role at some point during the Championships. You will be notified of sessions in advance so that you are able to register online. If you are unable to attend, please contact [nominations@playford-aquatic.com.au](mailto:nominations@playford-aquatic.com.au) prior to closing date for Officials



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registrations, and advise the officials coordinator so that alternative arrangements can be made where possible.

If you are unable to attend, **after you have registered for your role**, please notify the Officials Coordinator or Team Manager for that session asap so that alternative arrangements can be made where possible.

If a parent fails to attend and take up their appointed role, and as a result the Club is fined for not supplying the required number officials, the fine **will not** be paid by the Club but passed on to the families concerned.

#### **NOTE;**

For **State Championship Finals** the Club Officials numbers are based on the total Team entry numbers **NOT** the numbers of swimmers that have qualified for finals. Officials' roles for Finals will be allocated to the families of swimmers that are expected to qualify for Finals. If you are allocated an Officials role at a Final session it is important that you attend as there are specific numbers of Officials required for Championship Heats and Finals.

#### **Intension to Swim and Withdraw Forms**

If a swimmer has entered 800m or 1500m (times final) events they must complete either an **Intension to Swim** or a **Withdraw** form, within the given time frame. Swimmers need to discuss with the Coach(s) and Team Managers any withdrawals. The TM will advise if Marshalling prior to the evening Heat is required for the 800m and 1500m events.

If a swimmer makes the top **30** in the heats of any swim, they must complete a withdraw form if they do not wish to be selected to swim in the finals. The withdraw form must be completed and signed by the **Team Manager** or **Coach** this must then be **handed in to the marshalling room within 30 minutes** of the posting of the heat results. Failure to comply with this, resulting with non-attendance for the finals will mean the swimmer receives a \$100 fine. The fine **will not** be paid by the Club but passed on to the parents/swimmer concerned.

**Playford Aquatic Club Committee**

**Updated July 2022**