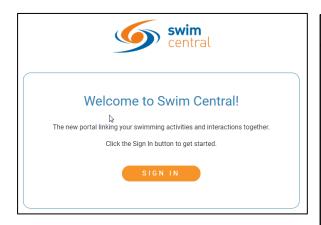
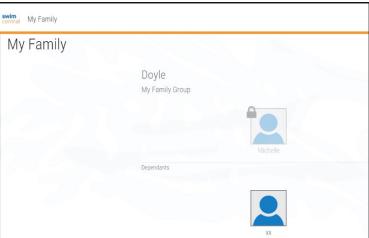
## How a swimmer enters a meet online

**1.** Log-in to Swim Central & **Unlock the Family Principle** by Entering Pin (look for the lock in top right hand corner of screen)

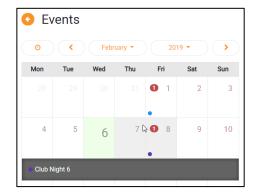




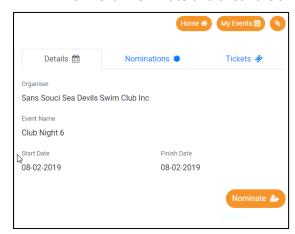
**2.** Click on **Swimmer** you want to enter and select their **Events** Icon from their home screen. From the calendar click on the **Meet** which they wish to enter

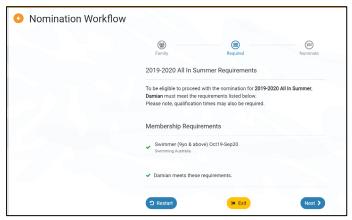




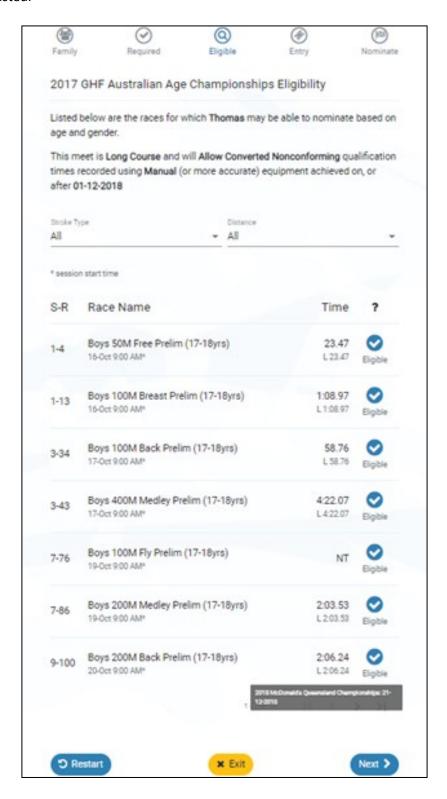


3. Click Nominate and check the swimmers Membership Eligibility

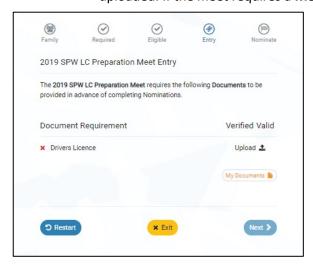


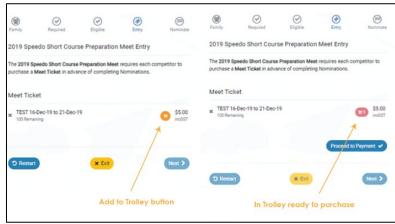


**4.** Check the swimmers **Event Eligibility.** You can hover over the time to see the details of the result listed.

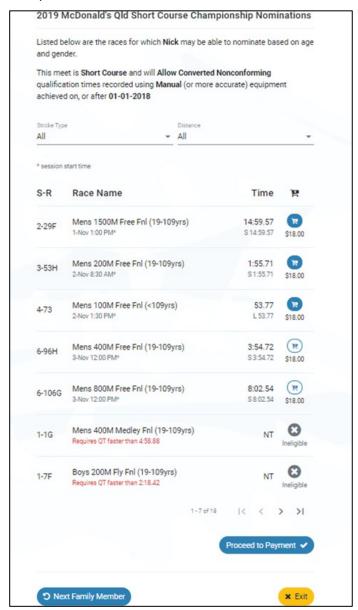


5. If the meet requires a **document** eg. Photo for accreditation the screen below will show and if the required document is not already present in the individuals document library it can be uploaded. If the meet requires a **Meet Fee / Entry Ticket** then the screen below will show.

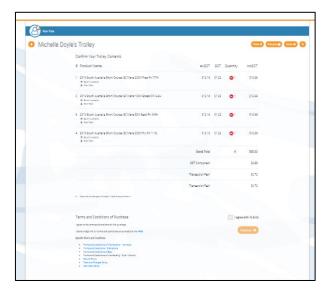




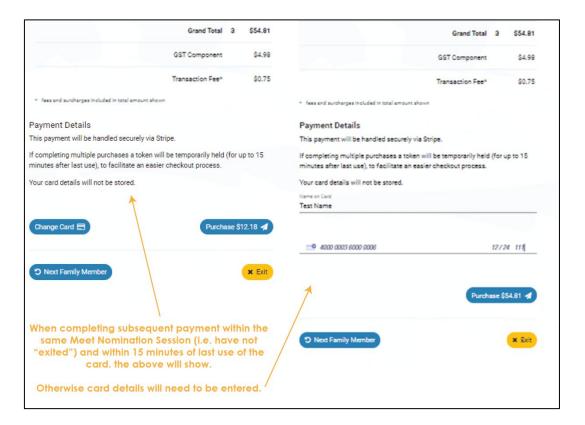
6. Select the Events you wish to enter



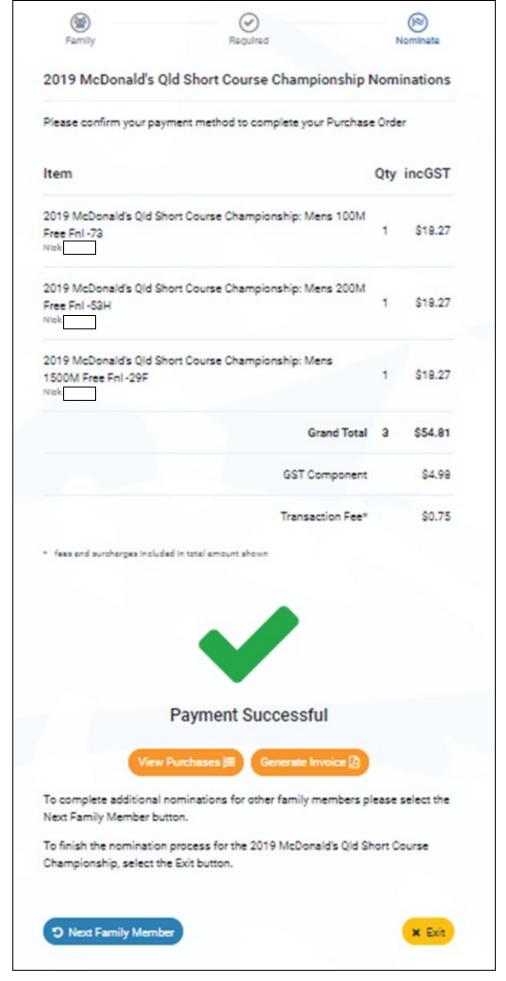
**7.** Events then show as being added to trolley. Check Trolley contents then Accept terms and conditions.

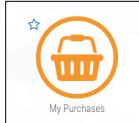


8. Enter payment details



**9.** Confirmation Provided – You may download your invoice now or later from the my purchase icon. Click **Exit** or Select next family member to continue submitting nominations.





## **10.** Select your next swimmer and repeat the entry process above

